|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **ASLI ÖRNEK** Örnek Sok. No. 1 Ortaköy - Beşiktaş / İSTANBUL GSM: (532) 1111111 - Home: (212) 3333333 asliornek@gmail.com |  |

|  |  |
| --- | --- |
| 09/2014 - 06/201809/2010 - 06/201407/2016 - 09/201620162015 | **PERSONAL INFORMATION****Date of Birth :** 01/01/1997**Nationality :** Turkish**Marital Status :** Single**Sex :** Female**Driving License :** B (2016)**EDUCATION****University** Marmara University / Economy**High School** Beşiktaş Anatolian High School **WORK EXPERIENCE****XYZ Mali Müşavirlik Ltd. Şti. / Ankara** **Accounting Intern** Entering the invoices into the system. Experiencing Netsis software. Following up the office operations.**ADDITIONAL EDUCATION & CERTIFICATES****Computerized Accounting Training /** Ankara Uni. Continuing Education Center**Cost Accounting Certificate /** Etik Education Center**COMPUTER SKILLS** Word, Excel, Powerpoint, Outlook: ExcellentNetsis: Good**LANGUAGE SKILLS** **English** Reading: Advanced, Writing: Advanced, Speaking: Good**French** Reading: Good, Writing: Good, Speaking: Intermediate**SOCIAL ACTIVITIES**Photography, University Volleyball Team Captain**CLUB & ASSOCIATION MEMBERSHIPS**TEMA Youth Member, Photography Association Member**REFERENCES****Ayşe Örnek,** ABC Danışmanlık A.Ş, General Manager, (212) 9999999**Ahmet Örnek,** Marmara University, Professor, (212) 3333333 |